

The Australian Licenced Aircraft Engineers Association

ELECTION NOTICE - E2026/5

Scheduled election

Fair Work (Registered Organisations) Act 2009

Nominations are called for:

- Federal President (1)
- Senior Vice-President (1)
- Vice-President (1)
- Federal Secretary (1)
- Assistant Federal Secretary (1)
- Trustees (2)
- Federal Executive Councillors as follows:
 - Qantas Airways Councillor (6)
 - Virgin Australia Councillor (2)
 - Helicopter Sector Councillor (1)
 - Qantas controlled or aligned Regional Airlines Councillor (1)
 - Regional Airlines Councillor (1)
 - General Aviation Operators Councillor (1)
 - Staff Classifications Councillor (1)

Nominations must be in writing and comply with the organisation's registered rules, may be made at any time from 23/03/2026.

Nomination forms can be downloaded by visiting aec.gov.au/ieb and selecting the relevant election. Alternatively, additional nomination forms are available upon request from the Returning Officer.

Prospective candidates and nominators should verify they meet all eligibility criteria set out in the organisation's rules, including financial status and any other necessary qualifications, before submitting their nominations.

Nominations open on 23/03/2026 and must be received by the Returning Officer no later than 12:00 midday (Australian Eastern Standard Time (AEST) on 13/04/2026, using the lodgement method(s) specified below.

How to lodge nominations:

Nominations must be submitted using one of the following methods:

1. **By portal:** Visit the Australian Electoral Commission Portal at www.aec.gov.au/ieb. From this page, select "**Access the electoral event portal,**" then click "**Current industrial elections.**" Locate and select your election, then access the nomination documents.
2. **By email:** A fully completed nomination form, including all necessary signatures, may be scanned and emailed to IEBnominations@aec.gov.au.

PLEASE NOTE:

- 2.1 Nomination forms may be submitted as PDF files, with each candidate's form in a separate PDF. Candidate statements must be provided in Microsoft Word or RTF format.
- 2.2 When sending nominations via email, please use the subject line as:
"ANDGC – E2026/5– Nomination [Name of candidate]"

IMPORTANT INFORMATION ON EMAILS:

- 2.3 Emails that appear to be spam may be blocked. It is the sender's responsibility to ensure their nomination email is delivered to the returning officer before the deadline.
- 2.4 Emails and attachments must not exceed 6 MB in total size.

After Nominations Close and Acknowledgment

After nominations close, all submissions will be reviewed to ensure they meet the eligibility criteria and comply with the organisation's rules. If any issues are identified, the returning officer will notify the relevant candidates and provide a specific timeframe to remedy their nomination.

Candidates will be informed of the outcome of these eligibility checks when the nominations accepted report is issued.

You will receive an acknowledgment email confirming receipt of your nomination. Please note that this acknowledgment may be sent before nominations close.

Enquire about the status of your nomination by emailing IEBNominations@aec.gov.au or by calling 02 9375 6366 or 03 9285 7111.

Candidate Statements

Candidates may submit a statement to be included with the ballot material. Please email your statement to IEBnominations@aec.gov.au following these guidelines:

- Submit your statement in Microsoft Word format.
- Keep your statement **to 250 words** or fewer per candidate.
- Include relevant information as per your organisation's rules. This may comprise your position, a concise summary of your experience, and any goals or objectives you intend to pursue if elected.

Statements that comply with the organisation's rules and are received by the returning officer by 12:00 midday (Australian Eastern Standard Time (AEST) on 13/04/2026 will be accepted.

Voting Period

If a ballot is required, it will open on 29/04/2026 and close at 10:00am AEST on 27/05/2026.

For a vote to be valid, voters must follow the instructions in the ballot pack. This includes completing the ballot paper as instructed, signing the declaration envelope and posting back to the returning officer using the reply-paid envelope provided.

Scrutineers

Candidates may appoint a scrutineer to represent them. A form is available from the returning officer for the purposes of appointing scrutineers.

Replacement Voter Pack

If you do not receive your postal vote pack within 10 days after the postal ballot opens, please contact the AEC to request a replacement by email at IEBevents@aec.gov.au or by phone at 02 9375 6366 or 03 9285 7111.

Please provide the event number: E2026/5

Replacement ballot packs will be mailed by regular post to voters on roll of voters for this event.

Other Information

If you have changed your postal address, please inform your organisation immediately. Postal vote packs are sent to the address currently registered with the AEC by your organisation.

Privacy

The AEC handles personal information in accordance with our [Privacy Policy](#). Further information can also be found in the relevant [AEC Privacy page](#) and the [IEB collection notice](#).

Post-Election Report

A copy of the AEC's post-election report can be obtained from the organisation or from the returning officer after the completion of the election.

Jackie McHenry
Returning Officer
Telephone: 02 9375 6366 or 03 9285 7111
Email: IEBevents@aec.gov.au

Nomination Form



The Australian Licenced Aircraft Engineers Association

Scheduled election

E2026/5

Instructions: Please complete this form clearly using BLOCK LETTERS. For detailed guidance, refer to the instructions on the following page.

It is your responsibility to ensure that your nomination is received by the Returning Officer **before** nominations close.

CANDIDATE:

(First name and last name)

Membership number:

(Print clearly)

For the office of:

(Name of office as shown in the election notice)

Location:

(If nominating for Councillor)

Nominator/s (At least two (2) financial members of the Association)

I/We, the undersigned members of The Australian Licenced Aircraft Engineers Association, nominate the person named above:

| Nominators Name (First name and last name) | Membership number | Signature | Date |
|---|----------------------|-----------|----------|
| | | | __/__/__ |
| | | | __/__/__ |
| | | | __/__/__ |

CANDIDATE'S CONSENT

I, _____ (print your name) consent to the nomination for the above office. I declare that I am eligible under the rules and am not disqualified from being a candidate [see Chapter 7, Part 4 of the *Fair Work (Registered Organisations) Act 2009*].

Preferred title:
(e.g. Mr, Mrs, Miss, Ms, Other)

Personal email: _____
(AEC's preferred method of communication)

Address: _____

Town/Suburb: _____ State: _____ Postcode: _____

Phone: _____

Signed: _____

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